APPLICATION FOR ARTS & LECTURES EMPLOYMENT 2018-2019

YOU MUST BE A WORK-STUDY RECIPIENT TO BE HIRED IN A PAID POSITION

Students apply online through Handshake for currently available positions (https://ucsb.joinhandshake.com/employers/155238). Not all positions listed below are currently hiring. Applications will be accepted until available positions are filled. Select the job you prefer on the application. If you wish to apply for more than one available Arts & Lectures job posted on Handshake, submit a separate application for each. Completed applications may also be emailed to info@artsandlectures.ucsb.edu.

Today’s Date: ___________ Work-Study Allocation: ______________

Select the position you are applying for. (If using Handshake, apply separately for multiple positions):

Finance Assistant ____ (Beginning wage $14.00/hr)
Development Assistant ____ (Beginning wage $14.00/hr)
Marketing Assistant ____ (Beginning wage $14.00/hr)
Marketing Administrative Assistant ____ (Beginning wage $14.00/hr)
Programming Assistant ____ (Beginning wage $14.00/hr)
Ticket Office Assistant ____ (Beginning wage $12.00/hr - $14.00/hr)
Technical Ticket Office Assistant ____ (Beginning wage $12.00/hr - $14.00/hr)
Ticket Office Weekend Manager ____ (Beginning wage $14.00/hr)
Ticket Office Event Specialist ____ (Beginning wage $15.00/hr)
Event Staff ____ (Beginning wage $12.00/hr)
Assistant House Manager ____ (Beginning wage $13.00/hr)
Performing Arts House Manager ____ (Beginning wage $14.00/hr)

Name: ____________________________ Current Phone: ________________

Current Address: ____________________________________________________________

Permanent Address: __________________________________________________________

Email: ___________________________ Cell Phone: ________________

Academic Major: ___________________________ Graduation Date: ________________

How many hours are you available to work per week? Days: _________ Evenings: _________

JOB SKILLS:
Describe your job skills (e.g. administration, public relations, retail sales, food service, management, etc. Include special skills):
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Computer Skills: ______________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
Do you have a Driver’s license? ______  Do you have a car? ______  Do you have car insurance? ______

Languages you speak besides English: __________________________________________________________

CAMPUS EMPLOYMENT:

Have you ever worked/do you currently work on campus for any other UCSB department(s)? ______ If yes, please list where, when & duties:

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

OTHER EMPLOYMENT (ATTACH RESUME IF AVAILABLE):

Employer: ___________________________ Position: ___________________________ Dates: ____________
Duties: _______________________________________________________________________________

Employer: ___________________________ Position: ___________________________ Dates: ____________
Duties: _______________________________________________________________________________

Employer: ___________________________ Position: ___________________________ Dates: ____________
Duties: _______________________________________________________________________________

Employer: ___________________________ Position: ___________________________ Dates: ____________
Duties: _______________________________________________________________________________

Employer: ___________________________ Position: ___________________________ Dates: ____________
Duties: _______________________________________________________________________________

Employer: ___________________________ Position: ___________________________ Dates: ____________
Duties: _______________________________________________________________________________

DO NOT WRITE BELOW THIS LINE — OFFICE USE ONLY

Interview Date: __________________________ Interviewed By: ________________________________
Hire Date: ___________________________ Hired By: ___________________________________________